



### ANNUAL TUITION FEES

Kindergarten	\$2,962
Pre-Primary	\$5,925
Primary (Years 1 – 6)	\$5,925
Secondary (Years 7 – 10)	\$8,260
Secondary (Years 11 – 12)	\$8,740

### Family Concessions

The eldest child by year group will attract the full annual fee. Families with more than one child concurrently enrolled will attract:

- 20% concession for the second child
- 40% concession for the third child, and
- 75% concession for the fourth and subsequent children of the family.

### Eligible Card Holder Discount

15% discount is allowed on annual tuition fees, after family concessions, for Parents or Guardians who hold one of the follow Eligible Cards:

- Centrelink Family Health Care Card (Health Care Cards held by children are not accepted)
- Centrelink Pensioners Concession Card
- Veteran Affairs Pensioner Concession Card

The card must be current as at 30 April 2022.

### Secondary Assistance Scheme

The state Education Department offers a Secondary Assistance Scheme for holders of the above Eligible Cards. Application forms are available from the Finance Office and conditions apply.

Closing date is mid-April.

### Application Form

A non-refundable application fee of \$50 per family is payable with the Application for Enrolment. The fee is retained by the College and applied to the administration costs associated with enrolments.

### Confirmation Fee

Following the offer of a place at the College, a non-refundable Confirmation Fee is payable. The Confirmation Fee is \$300 for the first child and \$150 for the second child attending concurrently. There is no further fee payable for third and subsequent children. The Confirmation Fee is not offset against your tuition account.

### Other Charges

Charges over and above tuition fees include the following (where applicable):

#### Resources provided by the school

Kindy Resource Levy	\$34
Pre-Primary Resource Levy	\$74
Year 1 Resource Levy	\$104
Year 2 Resource Levy	\$110
Year 3 Resource Levy	\$121
Year 4 Resource Levy	\$107
Year 5 Resource Levy	\$145
Year 6 Resource Levy	\$118
Year 7 Resource Levy*	\$175
Year 8 Resource Levy*	\$145
Year 9 Resource Levy*	\$145
Year 10 Resource Levy	\$130

\*Includes school diary

### Camp Charges

Year 5	\$180 (Compulsory)
Year 6 (Canberra Trip)	\$1,850
Year 7	\$170 (Compulsory)
Year 8	\$560 (Compulsory)
Year 10	\$360 (Compulsory)

### Bus fees

\$1,000 per year (full time use)

Please contact the Registrars if you would like further information regarding the bus service.

### Fees Payment Method

An annual statement will be emailed end-January. All fees must be paid in full by 30 November 2022.

Single Instalment	One Annual Payment (5% discount on tuition fees only applies if paid by 18 February 2022)
Ten Instalments	Monthly Payments on the 10 <sup>th</sup> or 25 <sup>th</sup> of each month (February through to November)
Twenty two Instalments	Fortnightly Payments on Tuesdays or Fridays (February through to November)

If you have a direct debit in place for 2021, and your details have not changed, you need **not** complete a new Direct Debit Request (DDR) form. To alter or set up a new payment plan complete the DDR form (available from Finance Office or College website). Email DDR to [fees@providence.wa.edu.au](mailto:fees@providence.wa.edu.au) or hand to the Finance Office in an enclosed envelope. Payment plans for 2022 fees should reach the Finance Office by no later than 31 January 2022.

## How to Pay

Tuition fees and charges may be paid as follows:

Direct Debit (preferred option)	Complete DDR form to authorise the Finance Office to set up a Direct Debit against your Bank Account <b>or</b> Credit Card
Electronic Funds Transfer	EFT directly to College Bank account (inform Finance Office of your regular payment plan): Providence Christian College Bank – Westpac BSB – 036 082 Account number – 901041 Use your family key as reference
In Person	Credit Card payments at the Finance Office or over the phone
No Cash policy	Please note Cash will <b>not</b> be accepted

## Variance to Payment Options

Please contact the Finance Manager if you require a variance to the above payment options. Approval of these variations will be requested from the Business Manager.

## Terms and Conditions of Enrolment

This document contains only specific terms and conditions of enrolment and is not intended to be a comprehensive guide.

It should be read in conjunction with the Enrolment Form, with specific reference to the General Conditions & Privacy Policy.

## Absence from the College

No reduction of fees will be made on account of an absence from the College, as the costs incurred in operating the College are not lessened by the absence of individual students.

## Insurance

Some personal accident insurance is provided for students of Providence Christian College. However it is strongly recommended that parents check their health and general insurance policies as the College cannot accept responsibility for:

- Medical expenses arising from accident or illness;
- Damage to personal effects; or
- Property damage incurred by students.

## Notice of Withdrawal

The Principal must be given a *full school term's notice* in writing prior to the withdrawal of a student from the College. In default of such notice, up to a full term's fees will be charged. Verbal notice is not considered to be due notice of withdrawal.

## Year 12 Fees

While students typically complete their Year 12 schooling at Providence early in Term 4, due to the resource intensive nature of this final year the full annual fee is payable.

## Split Bill Arrangement

The College offers a split bill arrangement for parents. If you wish to organise this, please contact the Finance Office.

Please note that having a split bill arrangement does not change the Enrolment Form Conditions and Agreement that have been signed.

## Financial Hardship

Many families experience a period of financial hardship sometime during the schooling of their child/children. Although our ability to offer assistance is limited, we would value the opportunity to work with you through such a situation. Please contact the Finance Manager or Business Manager.

## Late Payment of Fees

Parents/Guardians who are unable to pay fees by the due date must apply to the Finance Manager for an extension of payment. In the event that fees are four (4) weeks overdue, the College will:

- charge an account administration fee of \$50; and
- commence charging penalty interest at the overdraft rate charged by the College's Bank

unless satisfactory alternative arrangements have been made via an Extended Payment Plan.

The Principal also reserves the right to cancel a student's enrolment where fees remain overdue.

Any expenses, costs or disbursements incurred by Providence Christian College in recovering any outstanding monies will also be charged to the account.

## Contact Us

Contact the Finance Office at the College on:

- Office number 9455 1607 or
- Email [fees@providence.wa.edu.au](mailto:fees@providence.wa.edu.au)